

## RECOGNISED EXTERNAL APPROVAL SCHEMES - CONDITIONS

### Conditions to be imposed by the Minister pursuant to section 19 (3) of the Electricity (Consumer Safety) Regulation 2006

These conditions apply to the approval of declared articles only.

- 1) The scheme shall notify the Commissioner of any changes to personnel conducting the assessment of approval applications, to signatories to approvals, and to management and directors within two weeks of any such change.
- 2) The scheme shall not authorise or otherwise permit other persons to approve an article on behalf of the scheme.
- 3) The scheme shall not approve an article (including a modification to an approved article and any renewal to that article) unless the scheme is satisfied the article complies with –
  - a) the class specification nominated for the article (including any modifications) to that specification by order in the Government Gazette; and
  - b) any model specification nominated by the Commissioner in writing to the scheme.applicable at the time of approval.

*Note1: In the case of a modified article, the complete article must comply with the nominated specification. This compliance is not limited to requirements associated with the modification.*

*Note2: A modified article is an article that is not of the same design, materials and construction as the originally approved article. Minor modifications as detailed by an exemption issued under the Electricity (Consumer Safety) Act 2004 are exempt.*

- 4) The scheme shall, where an approval has been granted, provide the applicant, by written notice, with the following particulars-
  - a) the name of the approval holder;
  - b) a description of the model (including marked brand or trade name);
  - c) the fact that the scheme has approved the article;
  - d) the date of the approval;
  - e) the duration of the approval;
  - f) the mark to be applied to the article to evidence that approval;
  - g) the model reference code; and
  - h) the declared class
- 5) The scheme shall, where an approval of a modified article has been granted, provide the applicant for that approval with written notice of the granting of that approval and of the details of the modification.
- 6) The scheme shall, where an approval has been renewed, provide the applicant for that renewal with written notice of that renewal.

- 7) The scheme shall maintain a computerised record of all approvals (including modifications and renewals). The record shall contain-
  - a) the approval particulars listed in clause 4 above;
  - b) details of any modified or renewed approval; and
  - c) details of any changes in the name of the approval holder, in the model reference code or in the description of an approved article.
- 8) The scheme shall provide to the Commissioner and other relevant authorities as directed, the computerised records described in item 7 above.
- 9) The scheme shall not grant an approval period (including any renewal period) of longer than five years. A modified approval shall not alter the date of expiry of the approval.
- 10) The scheme may extend an approval but only where the Commissioner's written authorisation has been provided. The extension period is determined by the Commissioner.
- 11) The scheme shall cancel or suspend an approval within five working days of written advice from the Commissioner to cancel or suspend an approval. The scheme shall advise the approval holder and other relevant authorities as directed, in a form acceptable to the Commissioner, within five working days of a cancellation or suspension.
- 12) The scheme shall advise the Commissioner and other relevant authorities as directed, in the form acceptable to the Commissioner, within five working days, of the details where it becomes aware that an article, marked with the scheme's mark, has been sold or is on sale without the approval of the scheme.
- 13) The scheme shall advise the Commissioner and other relevant authorities as directed, in the form acceptable to the Commissioner, within 5 working days, of the details of any cancellation of an approval.
- 14) The scheme shall allow the Commissioner to make an assessment of the scheme, which may include an inspection of the premises and examination of documentation in relation to the schemes approval processes and issued approvals, as determined by the Commissioner.
- 15) The scheme shall only authorise the use of the mark accepted by the Minister or the Regulatory Compliance Mark, where the requirements of all the relevant parts of AS/NZS 4417 are fulfilled, to evidence an approval of a declared article.
- 16) The scheme shall on request provide the Commissioner with all records, including test reports and photographs, submitted to the scheme associated with an approval granted by the scheme. These records shall be maintained for at least 10 years from the date of expiry of the approval or any subsequent renewal.
- 17) The scheme agrees to pay the Commissioner in accordance with the attached "Schedule of Payment".

## **RECOGNISED EXTERNAL APPROVAL SCHEMES**

### **Schedule of Payment**

1. Initial application fee \$3500
2. Annual fee payable on the anniversary of the schemes approval \$2000
3. Annual assessment fee at \$152 per hour (See clause 14)