

Form 1 – Proxy Appointment

Retirement Villages Act 1999

Retirement Villages Act 1999 (clause 33 (1))

Date

I

being a resident of

appoint

of

as my proxy to vote for me on my behalf at a meeting of residents, held for the purpose of considering and voting on:

- (a) any matter in respect of which the consent of residents is required under the Retirement Villages Act 1999, and
- (b) any other matter affecting the management and operation of the village.

I authorise my proxy to vote on my behalf in respect of [*tick whichever applicable*]:

- all matters raised at the meeting at their discretion, or
- the following matters only: [*Specify the matters and any limitation on the manner in which you want your proxy to vote*].

Signature of resident:

Date of signature:

Notes.

1. A person who may be appointed as a proxy includes a friend or relative of the resident, the resident's guardian, a member of the Residents Committee or another resident of the retirement village, but no person may hold more than 2 proxies at the same time.
2. The Act does not allow an operator, or a close associate of the operator to hold or exercise a proxy on behalf of a resident.
3. This appointment is effective only if this duly-completed form is given, before any vote is taken, to the chairperson of the meeting at which the proxy is to vote.
4. However, this form does not authorise voting on a matter if the person appointing the proxy is present at the relevant meeting and personally votes on the matter.
5. This appointment terminates after the first meeting at which it is exercised, or 6 months from the date the appointment is made, whichever occurs first.
6. This form may be revoked at any time by the resident giving notice in writing to the person appointed as the resident's proxy.