



**Fair
Trading**

**UNCLAIMED MONEY STATEMENT UNDER SECTION 62(1) OF THE
CONVEYANCERS LICENSING ACT 2003**

UNCLAIMED TRUST MONEY HELD BY A LICENSEE

LICENSEE PARTICULARS	
Name of the licensee	
Licence number	
Name and signature of the person who prepared this unclaimed money statement	
Contact telephone number of the person who prepared this unclaimed money statement	
Date on which this unclaimed money statement was prepared	

PARTICULARS OF THE TRUST ACCOUNT IN WHICH THE UNCLAIMED TRUST MONEY IS HELD	
Name of the trust account	
Trust account number	
Name of the authorised deposit-taking institution at which the trust account is held	

UNCLAIMED TRUST MONEY PARTICULARS	
Name of the person for whom or on whose behalf the money is held	
Last known address of the person for whom or on whose behalf the money is held	
Amount of money held as at the date on which this unclaimed money statement was prepared	
Date on which and purpose for which the money was received by the licensee	

EXPLANATORY NOTES

A licensee must prepare an unclaimed money statement under section 62(1) of the *Conveyancers Licensing Act 2003* if, in the month of January, the licensee holds money in a trust account that was received more than two years before that month. The unclaimed money statement must be completed by the licensee in January and received by NSW Fair Trading in that month.

A licensee must complete an unclaimed money statement for each person for whom or on whose behalf unclaimed trust money is held.

A licensee may send an unclaimed money statement by post to: NSW Fair Trading (Attention: Compensation Fund Unit), PO Box 972, PARRAMATTA, NSW, 2124 or email to compensationfunds@customerservice.nsw.gov.au

When an unclaimed money statement is received, NSW Fair Trading will:

- (a) send a notice stating the particulars of the money held to the person for whom or on whose behalf the money is held; and
- (b) publish a notice stating the particulars of the money held in the New South Wales Government Gazette.

Both of the notices will state that if the money is not paid out of the trust account in which it is held within 3 months after the date of publication of the notice in the Gazette, the person holding the money will be required to pay it to the Director-General.

A licensee must NOT send the unclaimed trust money to NSW Fair Trading unless the licensee has received a notice from NSW Fair Trading under section 64(3) of the *Conveyancers Licensing Act 2003*.