

APPLICATION FOR A PAINTBALL VENUE PERMIT



13 32 20 fairtrading.nsw.gov.au

Please read this information before completing this form.
This form can be completed in Adobe Reader and saved for your records.

Information for applicants

- You should complete this application form if you are applying for: a **new** paintball venue permit, or **renewal** of an existing paintball venue permit.
- The applicant must be at least 18 years of age.
- There is one flat fee for each venue, regardless of the length of permit selected.
- Complete all applicable questions. If information is missing, we may ask you to supply the required information and/or documents to support the application. Failure to supply information and/or documents can delay a decision on your application.
- For more information about paintball permits, go to the Fair Trading website www.fairtrading.nsw.gov.au
- For help in lodging this form, call 13 32 20 or email FTlicensing@customerservice.nsw.gov.au

How to lodge

- **By email** to FTlicensing@customerservice.nsw.gov.au.
- **In person** at any **Service NSW Centre**. For the address of your nearest Service NSW Centre please telephone 13 77 88 or visit www.service.nsw.gov.au/service-centre

The above information is intended as a guide only and is included to assist you in completing and lodging this form. This page is not part of the form. If required, professional advice should be obtained regarding the matters dealt with in this form.

APPLICATION FOR A PAINTBALL VENUE PERMIT

13 32 20 fairtrading.nsw.gov.au

Please read the information before completing this form.
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1. PART A – Type of application and duration

What type of permit are you applying for?

☐ **New paintball venue permit**
(Complete sections A, B, C, D, F, G and Payment)

☐ **Renew paintball venue permit**
(Complete sections A, B, C, E, F, G and Payment)

Permit number

A paintball venue permit authorises a person to:

- operate a paintball venue,
- purchase and possess a paintball marker for the purpose of operating that venue,
- supply paintball markers to persons at that venue solely for the temporary use of paintball markers at that venue,
- supply paintball markers to another holder of a paintball venue permit under a paintball marker sharing arrangement that complies with the regulations.

☐ 5 year permit ☐ 3 year permit ☐ 1 year permit

Note: There is one flat fee for a paintball venue permit regardless of the length of permit selected. (A separate fee applies for each venue location and permit).

► Go to PART B

2. PART B – Applicant details

Business name

Registered trading name (if applicable)

Title Given name(s)

Family/Surname

Email address

Note: All correspondence will be sent to this email address, unless otherwise requested.

Business address (not PO Box)

Suburb

State

Postcode

Note: Correspondence will only be sent to this address if an email address is not provided.

ABN or ACN or other registered incorporation number (if any)

Office telephone number

Mobile number

2. PART B – Applicant details *(continued)*

Names of the directors of the corporation, body corporate, or partnership or the sole trader

List the full names any directors of the corporation, body corporate, or partnership or the sole trader:

Title	Given name(s)
<input type="text"/>	<input type="text"/>
Family/Surname	
<input type="text"/>	
Position title	
<input type="text"/>	

Title	Given name(s)
<input type="text"/>	<input type="text"/>
Family/Surname	
<input type="text"/>	
Position title	
<input type="text"/>	

Title	Given name(s)
<input type="text"/>	<input type="text"/>
Family/Surname	
<input type="text"/>	
Position title	
<input type="text"/>	

Each person listed is to complete the Additional Details Form (which requires the personal history for each person). You must submit all completed Additional Details Form as an attachment(s) to this Application Form.

► Go to PART C

3. PART C – Close associates

Names of any “close associates”

Does/will the applicant have any “close associates”?

☐ Yes ☐ No

Note: A **close associate** of an applicant for a permit or the holder of a permit is a person who:

- (a) holds or will hold any relevant financial interest, or is/will be entitled to exercise any relevant power (whether in the person’s own right or on behalf of any other person) in the business of the applicant/holder that is/will be carried under the authority of the permit, and through that interest/power is/will be able to exercise a significant influence over or with respect to the management or operation of that business, or
- (b) holds or will hold any relevant position (whether in the person’s own right or on behalf of any other person) in the business of the applicant/holder that is/will be carried under the authority of the permit, or
- (c) is/will be engaged as a contractor or employed in the business of the applicant/holder that is/will be carried under the authority of the permit.

If yes, list the full names of any “close associates” that are/will be associated with the applicant/holder of a permit:

Title	Given name(s)
<input type="text"/>	<input type="text"/>
Family/Surname	
<input type="text"/>	
Specify in what capacity is this person a close associate	
<input type="text"/>	

3. PART C – Close associates *(continued)*

Title Given name(s)

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Family/Surname

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Specify in what capacity is this person a close associate

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Each person listed is to complete the Additional Details Form (which requires the personal history for each person). You must submit all completed Additional Details Form as an attachment(s) to this Application Form.

► New applicants go to PART D ► Renewing applicants go to PART E

4. PART D – Paintball venue address – new applicants

Insert the address where paintball games will be played or at which paintball markers will be used.

Address *(not PO Box)*

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Suburb

State

Postcode

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Each paintball venue requires a separate paintball venue permit

List any additional paintball venue addresses where a permit is sought.

Address *(not PO Box)*

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Suburb

State

Postcode

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Address *(not PO Box)*

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Suburb

State

Postcode

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Address *(not PO Box)*

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Suburb

State

Postcode

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► Go to PART F

5. PART E – Paintball venue address – renewal applicants

Paintball venue address

Permit number to be renewed	Venue location		
	Address:		
	Suburb:	State:	Postcode:
	Address:		
	Suburb:	State:	Postcode:
	Address:		
	Suburb:	State:	Postcode:
	Address:		
	Suburb:	State:	Postcode:
	Address:		
	Suburb:	State:	Postcode:

► Go to PART F

6. PART F – Applicant's history

If you answer 'Yes' to any questions below you **must** complete the Paintball Permit Additional Details Form and submit it as an attachment to this Application.

1. Have you been convicted of a relevant offence in the last 10 years (new applicants), **OR** since your last application (renewal applicants)? ☐ Yes ☐ No

Note: A relevant offence means an offence against any of the following Acts or Regulations under those Acts: *Paintball Act 2018*; *Firearms Act 1996*; *Crimes Act 1900* but only in respect of an offence involving a firearm or offensive weapon or instrument; *Weapons Prohibition Act 1998*; *Fair Act 1987*; or Australian Consumer Law (NSW).

2. Have you had an equivalent authorisation suspended or cancelled (other than on your request) under the law of another Australian jurisdiction? ☐ Yes ☐ No

Note: An equivalent authorisation includes the following licences issued in respect of a paintball marker:

- (a) an adult firearms licence issued in the category of paintball marker under the *Firearms Act 1996* of the Australian Capital Territory,
- (b) a licence for a category A weapon within the meaning of the *Weapons Act 1990* of Queensland,
- (c) a licence for a category A firearm within the meaning of the *Firearms Act 2015* of South Australia,
- (d) a category A firearms licence within the meaning of the *Firearms Act 1996* of Tasmania,
- (e) a paintball marker licence within the meaning of the *Firearms Act 1996* of Victoria,
- (f) a licence for a subcategory E5 firearm issued under the *Firearms Act 1976* of Western Australia.

3. Have you been disqualified (other than on grounds of not residing in the relevant jurisdiction) from holding an equivalent authorisation under the law of another Australian jurisdiction? ☐ Yes ☐ No

4. Is the body corporate being wound up? ☐ Yes ☐ No

5. Are you an undischarged bankrupt? ☐ Yes ☐ No

► Go to PART G

7. PART G – Declaration by the applicant

I declare that:

- I am the applicant or (in the case of a business) I am authorised to make this application on behalf of the applicant;
- the information provided in this application is true and correct in every detail;
- I understand that the Department of Customer Service may require me, or a close associate, to provide information relevant to the investigation of this application; and
- I authorise the Department of Customer Service to make enquiries and exchange information with other NSW government agencies, or other states, territories and/or the Commonwealth, regarding any matter relevant to the assessment of this application or for compliance purposes.

Note: Making a false or misleading statement, giving false or misleading information, or producing false or misleading documents is a serious offence which may render you liable to prosecution for offences including under the Crimes Act which may result in penalties including a fine or imprisonment.

Executed by the authorised person for the applicant

Title Given name(s)

Family/Surname

Signature

Date signed (DD/MM/YYYY)

This form is designed to be completed in Adobe Reader. A cross appearing in the digital signature field above may indicate a compatibility issue. If a cross appears please sign here

Privacy Statement

NSW Fair Trading, Department of Customer Service gives priority to protecting the privacy of your personal information. We do this by handling personal information in a responsible manner and in accordance with the *Privacy and Personal Information Protection Act 1998* (PPIP Act). Service NSW acts as a shopfront for us and performs transactions for you, on our behalf.

The personal information contained in your application is collected and held by NSW Fair Trading and Service NSW will collect and hold personal information on our behalf as part of the application process.

We are collecting your personal information for the following purposes:

1. For determining an application for a paintball venue permit in accordance with the *Paintball Act 2018* and the *Paintball Regulation 2019*.
2. Internal administrative purposes, including liaising with you in relation to your application.
3. We may use the information to support more informed policy making, program management, evaluation, research and service planning as it can facilitate more efficient service delivery for residents and business in NSW.

The consequence of not providing it is that your application may not be able to be determined. We may use the personal information contained in your application to confirm your details if you make any subsequent applications in relation to any licence or authority issued by NSW Fair Trading. We may also use it to administer/ update our customer database, including to send you information that we consider important such as reminders to renew licences.

We will store and manage your personal information in accordance with provisions under the PPIP Act.

If required, we may make enquiries and exchange information with other NSW government agencies (including the NSW Police Force), or other States, Territories and/or the Commonwealth for the purpose of assessing your application and for compliance purposes. We may disclose your personal information for these purposes.

We will not disclose your personal information to anybody else unless you have given consent, or we are authorised or permitted to do so by law. Our [Privacy Statement](#) describes when this may occur. You can find this information and our [Privacy Management Plan](#) on the Department of Customer Service website.

Please see the [Fair Trading Privacy Code of Practice](#) for more information about how we handle your personal information, how you can request access to or correct the personal information we hold about you (if the information is inaccurate, incomplete, not relevant or out of date) and who to contact if you have a privacy enquiry or complaint, or email brdprivacy@customerservice.nsw.gov.au.

For more information about how Service NSW handles personal information please visit www.service.nsw.gov.au/privacy.

8. Payment details

This application must be accompanied by the prescribed fee. For information on how much to pay, visit the fees section available at

<https://www.fairtrading.nsw.gov.au/help-centre/fees/paintball-fees>

Payment:

Pay by credit card or PayPal using the following link:

www.fairtrading.nsw.gov.au/applicationpayments

Step 1 - Click on the link or type the URL into your web browser

Step 2 - Follow the instructions online to complete the payment

Step 3 - When the lodgement fee is paid online you will receive a receipt number. Please record the receipt number below before lodging the application, not providing this information may result in delays in processing your application.

Receipt number

Note: If you are having difficulty lodging the application please contact NSW Fair Trading on 13 32 20.

Please attend a Service NSW centre to lodge and pay by other methods.