IMPORTANT INFORMATION

1. This form is to be used where a residential land lease community is to be closed and used for another purpose or where a community ceases to need to be registered for some other reason.

2. Under the Act, you must give at least 7 days’ notice to the Commissioner for Fair Trading before you can give home owners termination notice on the grounds that the community is to be closed. Providing this notice to Fair Trading complies with this obligation. Penalties apply for non-compliance.

3. If use of the community for a new purpose requires development consent under the Environmental Planning and Assessment Act 1979, termination notices must not be given unless development consent for the proposed use has been obtained under that Act.

4. If the community is intended to close with existing home owners you are required to use reasonable endeavours to obtain (or make available) for each home owner alternative accommodation that is:
   - of approximately the same standard as, and requires no greater financial outlay on the part of the home owner than, the home owner’s current residential site, and
   - is acceptable to the home owner or reasonably ought to be acceptable to the home owner.

5. For further information visit the Fair Trading website (www.fairtrading.nsw.gov.au) or call 13 32 20.

COMMUNITY DETAILS  Provide details of the community and reason/s for submitting this notice.

Name of Community:

Registration number (if known):

Date of intended closure (if applicable): / / 

Date termination notices are to be issued (if known): / / 

Reason/s for intended closure or why the community no longer needs to be registered:

DECLARATION

I certify that the information provided on this form is correct.

Full name:  Position: 

Signature:  Date: / / 

HOW TO LODGE THIS FORM

EMAIL to:  rlcregister@finance.nsw.gov.au

POST to:  Register of Residential (Land Lease) Communities
           NSW Fair Trading
           PO Box 972  PARRAMATTA NSW  2124