## REGISTER OF COMMITTEE MEMBERS XYZ INCORPORATED

| To be completed in relation to each committee member |  |  |  |  | This part must also be completed where a committee member holds the position of President, Vice-president, Secretary or Treasurer |  |  |
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| FULL NAME | DATE OF BIRTH | RESIDENTIAL ADDRESS | DATE ELECTED/ APPOINTED TO COMMITTEE | $\begin{aligned} & \text { DATE CEASED } \\ & \text { AS COMMITTEE } \\ & \text { MEMBER } \end{aligned}$ | OFFICE HELD |  | $\begin{aligned} & \text { DATE CEASED } \\ & \text { AS OFFICE } \\ & \text { HOLDER } \end{aligned}$ |
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NOTE:

1. The register of committee members must be kept in New South Wales at the main premises of the association, or if the association has no premises, at the association's official address.
2. Any change in the committee's membership must be recorded in the register within one month after the change occurs.
3. The register must, at all reasonable hours, be kept available for inspection, free of charge, by any person.
