

PAINTBALL PERMIT ADDITIONAL DETAILS FORM



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**Please read this information before completing this form.
This form can be completed in Adobe Reader and saved for your records.**

Information for applicants

You should complete the relevant parts of this Additional Details Form if:

- you answered 'Yes' to the questions in the 'Applicant's History' section of an application for a new paintball permit, renewal of a paintball permit, or change of details form.
- (for an applicant other than individual) you are listed as a director of the corporation, body corporate, partnership or the sole trader with respect to the applicant for a new paintball permit, renewal of a paintball permit, or change of details form.
- (for an applicant other than individual) you are listed as a 'close associate' to the applicant for a new paintball permit, renewal of a paintball permit, or change of details form.

Once completed, this Additional Details Form must be attached to the relevant application form.

How to lodge

- **By email** to FTlicensing@customerservice.nsw.gov.au.
- **In person** at any **Service NSW Centre**. For the address of your nearest Service NSW Centre please telephone 13 77 88 or visit www.service.nsw.gov.au/service-centre

The above information is intended as a guide only and is included to assist you in completing and lodging this form. This page is not part of the form. If required, professional advice should be obtained regarding the matters dealt with in this form.

PAINTBALL PERMIT ADDITIONAL DETAILS FORM

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1. PART A – Purpose of these additional details

Name of the applicant that is applying or renewing a permit or changing details:

This information is provided by:

- 1) ☐ a director of the corporation, body corporate, partnership or sole trader with respect to the applicant for a new paintball permit, renewal of a paintball permit, or change of details form.
▶ Go to PART B
- 2) ☐ a 'close associate' to the applicant for a new paintball permit, renewal of a paintball permit, or change of details form.
▶ Go to PART C
- 3) ☐ the applicant as you answered 'Yes' to the questions in the 'Applicant's History' section of an application for a new paintball permit, renewal of a paintball permit, or change of details form.
▶ Go to PART D

2. PART B – Details and history relating to any directors of the corporation, body corporate, or partnership or sole trader as the applicant

Title Given name(s)

Family/Surname

Position title

Date of birth (DD/MM/YYYY)

Daytime telephone number

Mobile number

Email address

Address (not PO Box)

Suburb

State

Postcode

NSW issued photo card number

OR

Drivers licence number

State/Territory of issue

OR

Australian passport number

2. PART B – Details and history relating to any directors of the corporation, body corporate, or partnership or sole trader as the applicant *(continued)*

1. Are you an undischarged bankrupt?

☐ Yes ☐ No

If yes, provide details.

2. Have you been convicted of a relevant offence in the last 10 years (new applicants), **OR** since your last application (renewal applicants)?

☐ Yes ☐ No

Note: A relevant offence means an offence against any of the following Acts or Regulations under those Acts: *Paintball Act 2018*; *Firearms Act 1996*; *Crimes Act 1900* but only in respect of an offence involving a firearm or offensive weapon or instrument; *Weapons Prohibition Act 1998*; *Fair Act 1987*; or Australian Consumer Law (NSW).

If yes ► Go to PART D

If no ► Go to PART E

3. PART C – Details and history relating to any close associates of the applicant

Note: A **close associate** of an applicant for a permit or the holder of a permit is a person who:

- (a) holds or will hold any relevant financial interest, or is/will be entitled to exercise any relevant power (whether in the person's own right or on behalf of any other person) in the business of the applicant/holder that is/will be carried under the authority of the permit, and through that interest/power is/will be able to exercise a significant influence over or with respect to the management or operation of that business, or
- (b) holds or will hold any relevant position (whether in the person's own right or on behalf of any other person) in the business of the applicant/holder that is/will be carried under the authority of the permit, or
- (c) is/will be engaged as a contractor or employed in the business of the applicant/holder that is/will be carried under the authority of the permit.

Title Given name(s)

Family/Surname

Date of birth (DD/MM/YYYY)

Daytime telephone number

Mobile number

Email address

Address *(not PO Box)*

Suburb

State

Postcode

NSW issued photo card number

OR

Drivers licence number

State/Territory of issue

OR

Australian passport number

3. PART C – Details and history relating to any close associates of the applicant *(continued)*

1. Are you an undischarged bankrupt?

☐ Yes ☐ No

If yes, provide details.

2. Have you been convicted of a relevant offence in the last 10 years (new applicants), **OR** since your last application (renewal applicants)?

☐ Yes ☐ No

Note: A relevant offence means an offence against any of the following Acts or Regulations under those Acts: *Paintball Act 2018*; *Firearms Act 1996*; *Crimes Act 1900* but only in respect of an offence involving a firearm or offensive weapon or instrument; *Weapons Prohibition Act 1998*; *Fair Act 1987*; or Australian Consumer Law (NSW).

If yes ► Go to PART D

If no ► Go to PART E

4. PART D – Applicant's history – further details

1. If you been convicted of a relevant offence in the last 10 years (new applicants), OR since your last application (renewal applicants):

- list all the relevant offences and the Court's decision in relation to each offence, and
- provide a detailed explanation regarding the circumstances that led to each of the relevant offences.

Note: A relevant offence means an offence against any of the following Acts or Regulations under those Acts: *Paintball Act 2018*; *Firearms Act 1996*; *Crimes Act 1900* but only in respect of an offence involving a firearm or offensive weapon or instrument; *Weapons Prohibition Act 1998*; *Fair Act 1987*; or Australian Consumer Law (NSW).

2. If you have had an equivalent authorisation suspended or cancelled (other than on your request) under the law of another Australian jurisdiction:

- list all the relevant offences and the Court's decision in relation to each offence, and
- provide a detailed explanation regarding the circumstances that led to each of the relevant offences.

4. PART D – Applicant’s history – further details *(continued)*

3. If you have been disqualified (other than on grounds of not residing in the relevant jurisdiction) from holding an equivalent authorisation under the law of another Australian jurisdiction:
- specify the equivalent authorisation and the jurisdiction in which it was issued,
 - when, and on what grounds, were you disqualified from holding the equivalent authorisation?

4. Any additional information that you may wish to provide for consideration in assessment of your application in regard to your convictions/personal history information supplied?

► Go to PART E

5. PART E – Declaration by the applicant

I declare that:

- I am the applicant;
- the information provided in this application is true and correct in every detail;
- I understand that the Department of Customer Service may require me to provide information relevant to the investigation of this application; and
- I authorise the Department of Customer Service to make enquiries and exchange information with other NSW government agencies, or other states, territories and/or the Commonwealth, regarding any matter relevant to the assessment of this application or for compliance purposes.

Note: Making a false or misleading statement, giving false or misleading information, or producing false or misleading documents is a serious offence which may render you liable to prosecution for offences including under the Crimes Act which may result in penalties including a fine or imprisonment.

Title Given name(s)

Family/Surname

Position title (if applicable)

Signature

Date signed (DD/MM/YYYY)

This form is designed to be completed in Adobe Reader. A cross appearing in the digital signature field above may indicate a compatibility issue. If a cross appears please sign here

Privacy Statement

NSW Fair Trading, Department of Customer Service gives priority to protecting the privacy of your personal information. We do this by handling personal information in a responsible manner and in accordance with the *Privacy and Personal Information Protection Act 1998* (PPIP Act). Service NSW acts as a shopfront for us and performs transactions for you, on our behalf.

The personal information contained in your application is collected and held by NSW Fair Trading and Service NSW will collect and hold personal information on our behalf as part of the application process.

We are collecting your personal information for the following purposes:

1. For determining an application to renew your paintball marker permit in accordance with *Paintball Regulation 2019* and section 15 of *Paintball Act 2018* No 44.
2. Internal administrative purposes, including liaising with you in relation to your application.
3. We may use the information to support more informed policy making, program management, evaluation, research and service planning as it can facilitate more efficient service delivery for residents and business in NSW.

The consequence of not providing it is that your application may not be able to be determined. We may use the personal information contained in your application to confirm your details if you make any subsequent applications in relation to any licence or authority issued by NSW Fair Trading. We may also use it to administer/update our customer database, including to send you information that we consider important such as reminders to renew licences.

We will store and manage your personal information in accordance with provisions under the PPIP Act.

If required, we may make enquiries and exchange information with other NSW government agencies (including the NSW Police Force), or other States, Territories and/or the Commonwealth for the purpose of assessing your application and for compliance purposes. We may disclose your personal information for these purposes.

We will not disclose your personal information to anybody else unless you have given consent, or we are authorised or permitted to do so by law. Our [Privacy Statement](#) describes when this may occur. You can find this information and our [Privacy Management Plan](#) on the Department of Customer Service website.

Please see the [Fair Trading Privacy Code of Practice](#) for more information about how we handle your personal information, how you can request access to or correct the personal information we hold about you (if the information is inaccurate, incomplete, not relevant or out of date) and who to contact if you have a privacy enquiry or complaint, or email brdprivacy@customerservice.nsw.gov.au.

For more information about how Service NSW handles personal information please visit www.service.nsw.gov.au/privacy.