

Principal compliance declaration - principal design practitioner

This form relates to obligations under the *Design and Building Practitioners Act 2020* and supporting Regulation. This form is approved under clause 11(2) of the *Design and Building Practitioners Regulation 2021*.

Instructions for completing this form

You must complete all parts of this form.

You must provide this form to the registered building practitioner for the building work before the date specified in the notice given by the registered building practitioner.

This form must be uploaded to the NSW Planning Portal.

Please note that under *s77 of the Design and Building Practitioners Act 2020*, Fair Trading has the power to request additional information or records from registered practitioners for an authorised purpose, such as an audit or investigation. You may therefore be requested to provide further information or records to support any declaration made on this form.

Part 1. Details

Please insert the building address to which this declaration relates

For registered body corporates, give full names of registered individuals and the corporation on behalf of which the declaration is made.

Principal design practitioner name

Registration number of principal design practitioner

Body corporate name (if applicable)

Registration number of body corporate (if applicable)

Email address

Contact number

ABN/ACN

The principal compliance declaration (PCD) number starts at PCD-001 for the first PCD made. Subsequent numbers are PCD-002, PCD-003, etc.

PCD- ___ (this is the PCD number)

Part 2. Declaration matters

I,

Insert full name
acting on behalf of

Insert registered body corporate name (if relevant)

Insert class of registration

Declare:

A design compliance declaration has been provided in accordance with this Act for each regulated design prepared for the building work

Please list each regulated design for which a compliance declaration has been provided

A design compliance declaration has been provided by a registered design practitioner whose registration authorises the practitioner to provide a declaration as to the matters to which the declaration relates.

No, please provide further information.

Part 3. Signature

Signature

Title

Date

This form relates to obligations under the *Design and Building Practitioners Act 2020* and supporting Regulation. For more information visit [NSW Fair Trading](#)