

FACT SHEET APPLYING FOR A TATTOOING SHOW PERMIT

Tattoo Parlours Act 2012



13 32 20 fairtrading.nsw.gov.au

Before applying for a tattooing show permit you must first read this fact sheet and gather all the information and documentation you will need to lodge the application.

Tattooing show means a body art tattooing show or exhibition.

Individuals or organisations wishing to hold events or exhibitions where body art tattooing procedures will be performed must apply for a tattooing show permit. The permit authorises the holder to conduct a tattooing show (whether on his or her own behalf or on behalf of another person) at the premises specified in the permit, in accordance with the conditions of the permit, for the period specified in the permit.

An event permit is valid for a period of up to seven days.

A maximum of two event permits can be granted to the same individual (or an individual applying on behalf of the same corporation, partnership or trust) in the same calendar year.

Penalties may apply to anyone operating a body art tattooing business or performing body art tattooing procedures without a licence or permit. For more details on the penalties refer to the *Tattoo Parlours Regulation 2013*.

WHAT IS A BODY ART TATTOOING PROCEDURE?

A body art tattooing procedure is a tattooing procedure performed for decorative purposes, which involves the making of a permanent mark on or in the skin of a person, by means of ink, dye or any other colouring agent. It does not include a cosmetic tattooing procedure.

WHAT IS A COSMETIC TATTOOING PROCEDURE?

A cosmetic tattooing procedure is one performed:

- for the purpose of providing a customer with an eyeliner, eyebrows or any other make up effect, on a permanent basis; or
- by a medical practitioner for a medical reason (eg. to hide, disguise or correct a medical condition or a postoperative outcome).

A tattooing show permit is not required to perform only cosmetic tattooing procedures.

APPLYING FOR A TATTOOING SHOW PERMIT

To apply for a permit, you must complete and lodge a tattooing show permit application form and pay the prescribed fee. Application forms can be downloaded from the NSW Fair Trading website www.fairtrading.nsw.gov.au.

An application for a tattooing show permit can only be made by an individual. An application for a permit in connection with a tattooing show to be conducted by or on behalf of a corporation, partnership or trust must be made by an individual nominated to be the events manager for the purposes of conducting the tattooing show at the premises for which the permit is sought.

An application for a tattooing show permit can only be made by an individual who is:

- at least 18 years of age
- an Australian citizen or resident
- not a controlled member of a declared organisation under the *Crimes (Criminal Organisations Control) Act 2012*.

An application for a permit must be made **at least 28 days before** the commencement date of the show and be accompanied by the prescribed fee as specified in Schedule 1 to the *Tattoo Parlours Regulation 2013*.

PARTICIPANTS OF THE TATTOOING SHOW

When deciding whether to grant an event permit the Chief Executive will also take into account the body art tattooists that are likely to participate in the proposed show.

Only individuals who hold a NSW tattooist licence or individuals that hold a NSW tattoo parlour operator licence as a self-employed individual, or individuals who are **authorised participants**, may perform body art tattooing procedures at a tattooing show.

An individual that holds an operator licence on behalf of a corporation, partnership or trust cannot perform body art tattooing procedures at a tattooing show unless the individual also holds a tattooist licence.

AUTHORISED PARTICIPANTS

An individual is an authorised participant of a show if:

- The personal details of the individual are provided to Fair Trading at least 14 days before the commencement of the show; and
- The individual:
 - is at least 18 years of age
 - is not a controlled member of a declared organisation under the *Crimes (Criminal Organisations Control) Act 2012*
 - has not, in the previous 12 months, been an authorised participant of more than one other show.

The personal details of participants that are required to be provided to Fair Trading are:

- full name;
- date and place of birth;
- residential address; and
- postal address if different from the residential address.

PERMIT FEE

The tattooing show permit fee payable is specified in Schedule 1 to the *Tattoo Parlours Regulation 2013*.

The fee consists of a processing and fixed component. If an application is refused or withdrawn, only the fixed component of the fee will be refunded. The processing component will not be refunded.

PARTICULARS TO BE PROVIDED

To apply for a tattooing show permit, you must provide the following particulars about yourself and the proposed event:

- your full name;
- the date, town, state and country of your birth;
- your residential, postal and email address;
- your daytime telephone number and mobile telephone number;
- your Australian drivers licence number or identification card number (issued by an Australian driver licensing authority);
- the address where the show or exhibition will be conducted;
- details of any licences held under the Act (Tattooist or Operator licence);
- details of the body art tattooists likely to participate at the show or exhibition.

EVENTS MANAGER

An application for a body art tattooing show permit may only be made by an individual. However, if the show will be conducted by or on behalf of a corporation, partnership or trust, then the application must be made by an individual nominated to be the events manager.

A *Nomination of Events Manager* form must be completed and attached with the application for a tattooing show permit. Details of the organisation must also be provided. This form is included with the permit application form.

PERMIT CONDITIONS

Tattooing show permits are granted subject to the following conditions and any other conditions Fair Trading may determine to impose on the permit:

- The permit holder must not, without reasonable excuse, fail to produce his or her permit to an authorised officer on demand by an authorised officer.
- The permit holder must not sell, dispose of, deliver, let out, hire or rent his or her permit to any other person or allow any other person to use his or her permit.
- The permit holder must give written notice to the Chief Executive of a change in any of the particulars in respect of the permit and of the appropriate new particulars within a reasonable time after the change occurs.
- The permit holder must ensure that no tattooing procedure is performed at the tattooing show on any person under 18 years of age without the written consent of the person's parent or legal guardian.

NSW Fair Trading may revoke the tattoo show permit or vary its conditions even after the permit has been issued.

LEGISLATIVE REQUIREMENTS RELATING TO THE PERFORMANCE OF BODY ART TATTOOING PROCEDURES

Permit applicants must be able to demonstrate their capacity to ensure that participants comply with the *Public Health Act 2010* and *The Public Health Regulation 2012*. These provide the legislative requirements for body art tattooing operators and premises in NSW in relation to hygiene standards, infection control, premises standards and equipment.

In addition, all body art tattooists are required to be registered with the Local Council. Visiting overseas body art tattooists may also need to be registered. Contact the local government authority in the area in which you will be operating to enquire about being placed on their Skin Penetration Register.

For more information on public health legislation and regulations affecting body art tattooists, see the *Tattooing and other body art - hygiene standards* fact sheet on the NSW Health website at www.health.nsw.gov.au.

This fact sheet must not be relied on as legal advice. For more information refer to the *Tattoo Parlours Act 2012* and Regulations. The Act and Regulations may be viewed at or downloaded from www.legislation.nsw.gov.au.

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APPLYING FOR A TATTOOING SHOW PERMIT

Tattoo Parlours Act 2012

Tattoo Parlours Regulation 2013



13 32 20 fairtrading.nsw.gov.au

Please read this information before completing this form.
This form can be completed in Adobe Reader and saved for your records.

Information for applicants

A tattooing show permit authorises the holder to conduct a body art tattooing show or exhibition at the premises specified in the permit, in accordance with the conditions of the permit, for the period specified in the permit.

An application for a permit may only be made by an individual. An application for a permit in connection with a tattooing show to be conducted by or on behalf of a corporation, partnership or trust must be made by an individual nominated by the corporation, partners or trustees to be the events manager for the purposes of conducting that show or exhibition at the premises for which the permit is sought.

An application for a permit may not be made by an individual who is:

- (a) under the age of 18 years, or
- (b) not an Australian Citizen or Australian Resident, or
- (c) a controlled member of a declared organisation under the *Crimes (Criminal Organisations Control) Act 2012*.

An application for a permit should be made at least **28 days before** the proposed commencement date of the permit.

A permit may be granted for a period of up to seven days.

An individual (or an individual applying on behalf of the same corporation, partnership or trust) cannot be granted more than two permits in the same calendar year.

Participants at tattooing show

The personal details of the participants of the tattooing show must be provided to Fair Trading at least **14 days before** the commencement of the show.

An individual is an authorised participant only if:

- The personal details of the individual are provided to Fair Trading at least 14 days before the commencement of the show; and
- The individual:
 - is at least 18 years of age
 - is not a controlled member of a declared organisation under the *Crimes (Criminal Organisations Control) Act 2012*
 - has not, in the previous 12 months, been an authorised participant of more than one other show or performed body art tattooing procedure as an authorised participant of another show on more than 31 days.

The personal details of participants should be provided on the attached form “Notification of Personal Details of Individual Participants of Tattooing Show”.

Fees

This application must be accompanied by the prescribed fee. For information on how much to pay, visit the fees section on the [NSW Fair Trading website](https://www.fairtrading.nsw.gov.au).

Fees are GST exempt.

Refund Policy

If an application is refused or withdrawn, only the fixed component of the fee will be refunded. The processing component will not be refunded.

Privacy statement

NSW Fair Trading, Department of Customer Service gives priority to protecting the privacy of your personal information. We do this by handling personal information in a responsible manner and in accordance with the *Privacy and Personal Information Protection Act 1998* (PPIP Act). Service NSW acts as a shopfront for us and performs transactions for you, on our behalf.

The personal information contained in your application is collected and held by NSW Fair Trading and Service NSW will collect and hold personal information on our behalf as part of the application process.

We are collecting your personal information for the following purposes:

1. To assess and determine an application for a tattooing show permit in accordance with section 11 of the *Tattoo Parlours Act 2012* No 32 and section 12 of *Tattoo Parlours Regulation 2013*.
2. Internal administrative purposes, including liaising with you in relation to your application.
3. We may use the information to support more informed policy making, program management, evaluation, research and service planning as it can facilitate more efficient service delivery for residents and business in NSW.

The consequence of not providing it is that your application may not be able to be determined. We may use the personal information contained in your application to confirm your details if you make any subsequent applications in relation to any licence or authority issued by NSW Fair Trading. We may also use it to administer/update our customer database, including to send you information that we consider important such as reminders to renew licences.

We will store and manage your personal information in accordance with provisions under the PPIP Act.

If required, we may make enquiries and exchange information with other NSW government agencies (including the NSW Police Force), or other States, Territories and/or the Commonwealth for the purpose of assessing your application and for compliance purposes. We may disclose your personal information for these purposes.

We will not disclose your personal information to anybody else unless you have given consent, or we are authorised or permitted to do so by law. Our [Privacy Statement](#) describes when this may occur. You can find this information and our [Privacy Management Plan](#) on the Department of Customer Service website.

Please see the [Fair Trading Privacy Code of Practice](#) for more information about how we handle your personal information, how you can request access to or correct the personal information we hold about you (if the information is inaccurate, incomplete, not relevant or out of date) and who to contact if you have a privacy enquiry or complaint, or email brdprivacy@customerservice.nsw.gov.au.

For more information about how Service NSW handles personal information please visit www.service.nsw.gov.au/privacy.

How to lodge

- **By email**
businesslicensing@customerservice.nsw.gov.au
- **In person** at any **Service NSW Centre**. For the address of your nearest Service NSW Centre please telephone 13 77 88 or visit www.service.nsw.gov.au/service-centre
- For help in completing the application form, call Monday to Friday 8:30 am to 5:00 pm
Telephone: (02) 9619 8700
TTY: (02) 9619 8673
or email businesslicensing@customerservice.nsw.gov.au

The above information is intended as a guide only and is included to assist you in completing and lodging this form. This page is not part of the form. If required, professional advice should be obtained regarding the matters dealt with in this form.

APPLYING FOR A TATTOOING SHOW PERMIT

Tattoo Parlours Act 2012

Tattoo Parlours Regulation 2013

13 32 20 fairtrading.nsw.gov.au

Please read the information before completing this form.
This form can be completed in Adobe Reader and saved for your records.

1. PART A – Applicant details

Title Given name(s)

<input type="text"/>	<input type="text"/>
----------------------	----------------------

Family/Surname

<input type="text"/>

Date of birth

<input type="text"/>

Place of birth

<input type="text"/>

Gender

<input type="text"/>

Daytime telephone number

<input type="text"/>

Mobile number

<input type="text"/>

Email address

<input type="text"/>

Driver's licence number/Photo card number

<input type="text"/>

State of issue of driver's licence/Photo card

<input type="text"/>

Are you known by or have you ever been known by any other names
(e.g. maiden name)?

☐ Yes ☐ No

If Yes, provide full details below.

Title Given name(s)

<input type="text"/>	<input type="text"/>
----------------------	----------------------

Family/Surname

<input type="text"/>

Title Given name(s)

<input type="text"/>	<input type="text"/>
----------------------	----------------------

Family/Surname

<input type="text"/>

Residential address

<input type="text"/>

Suburb

<input type="text"/>

State

<input type="text"/>

Postcode

<input type="text"/>

Postal address (if different from the above)

<input type="text"/>

Suburb

<input type="text"/>

State

<input type="text"/>

Postcode

<input type="text"/>

2. PART B – Term of permit

A tattooing show permit may be granted for a **maximum period of seven days**.

State the proposed date when the tattooing show will commence

State the number of days for which you require the permit

 days

3. PART C – Premises at which body art tattooing show or exhibition will be conducted

Address of show

Suburb

State

Postcode

Business name, if any

ABN

Daytime telephone number

Mobile number

4. PART D – Ownership details and nomination of events manager

An application for a permit in connection with a body art tattooing show or exhibition to be conducted by or on behalf of a corporation, partnership or trust must be made by an individual nominated by the corporation, partners or trustees to be the events manager for the purposes of conducting that show or exhibition at the premises for which the permit is sought. A nomination form is attached to this application.

Will you be conducting the show or exhibition on behalf of:

- | | | |
|---------------|---|-----------------------------|
| a corporation | <input type="checkbox"/> Yes (provide details of corporation below) | <input type="checkbox"/> No |
| a trust | <input type="checkbox"/> Yes (provide details of trust below) | <input type="checkbox"/> No |
| a partnership | <input type="checkbox"/> Yes (provide details of partnership below) | <input type="checkbox"/> No |
| yourself | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

5. PART E – Ownership details – Corporation

Corporation name

Trading name

ACN or ARBN

Primary business address

Suburb

State

Postcode

Email address (if any)

Web address (if any)

Daytime telephone number

Mobile number

6. PART F – Ownership details – Trust

Trust name

ABN

Primary business address

Suburb

State

Postcode

Email address (if any)

Web address (if any)

Daytime telephone number

Mobile number

7. PART G – Ownership details – Partnership

Trading name of partnership

ABN

Email address (if any)

Web address (if any)

Daytime telephone number

Mobile number

Provide particulars of partners below:

Partner 1

Title Given name(s)

Family/Surname

Date of birth

Place of birth

Gender

Daytime telephone number

Mobile number

Email address

Driver's licence number/Photo card number

State of issue of driver's licence/Photo card

7. PART G – Ownership details – Partnership *(continued)*

Residential address

Suburb

State

Postcode

Postal address

Suburb

State

Postcode

Is this person known by or have they ever been known by any other names (eg. maiden name)?

☐

Yes *(provide full details below)*

☐

No

Title

Given name(s)

Family/Surname

Partner 2

Title

Given name(s)

Family/Surname

Date of birth

Place of birth

Gender

Daytime telephone number

Mobile number

Email address

Driver's licence number/Photo card number

State of issue of driver's licence/Photo card

Residential address

Suburb

State

Postcode

Postal address

Suburb

State

Postcode

Is this person known by or have they ever been known by any other names (eg. maiden name)?

☐

Yes *(provide full details below)*

☐

No

Title

Given name(s)

Family/Surname

7. PART G – Ownership details – Partnership *(continued)*

Partner 3

Title	Given name(s)		
<input type="text"/>	<input type="text"/>		
Family/Surname			
<input type="text"/>			
Date of birth		Place of birth	
<input type="text"/>		<input type="text"/>	
Gender			
<input type="text"/>			
Daytime telephone number		Mobile number	
<input type="text"/>		<input type="text"/>	
Email address			
<input type="text"/>			
Driver's licence number/Photo card number		State of issue of driver's licence/Photo card	
<input type="text"/>		<input type="text"/>	
Residential address			
<input type="text"/>			
Suburb		State	Postcode
<input type="text"/>		<input type="text"/>	<input type="text"/>
Postal address			
<input type="text"/>			
Suburb		State	Postcode
<input type="text"/>		<input type="text"/>	<input type="text"/>
Is this person known by or have they ever been known by any other names (eg. maiden name)?			
		<input type="checkbox"/> Yes <i>(provide full details below)</i>	<input type="checkbox"/> No

Title	Given name(s)		
<input type="text"/>	<input type="text"/>		
Family/Surname			
<input type="text"/>			

If there are more than three partners, provide details on a separate sheet and attach to this application.

8. PART H – Legislative requirements relating to the performance of body art tattooing procedures

The Chief Executive will consider the applicant's capacity to ensure that participants comply with legislative requirements applicable in the State of New South Wales, Australia relating to the performance of body art tattooing procedures.

Make the following declarations by ticking the "Yes" box.

I have read the fact sheet *Applying for a Tattooing Show Permit*

☐ Yes

I undertake to ensure that all participants in the body art tattooing show comply with legislative requirements applicable in the State of NSW relating to the performance of body art tattooing procedures

☐ Yes

9. PART I – Previous permits held

Have you previously been issued with a Tattooing Show Permit under the *Tattoo Parlours Act 2012*?

☐ Yes ☐ No

If Yes, provide full details below

10. PART J – Declaration by the applicant

I apply for the grant of a Tattooing Show Permit under the *Tattoo Parlours Act 2012* and certify that the particulars specified in this application and all attachments are, to the best of my knowledge, true and correct in every detail, and I:

- authorise NSW Fair Trading to make any inquiries and to receive and disclose any information which is relevant to my ongoing eligibility to hold this licence;
- accept that failure to supply information required on this application may delay the processing of this application;
- have a right to seek access to and correction of information supplied;
- understand that NSW Fair Trading and NSW Police Force may disclose my personal information to each other in connection with the processing of my application and the maintenance of complete and accurate records.

The above acknowledgment does not alter any rights I may have under legislation.

NOTE: It is an offence under the *Crimes Act 1900* to make a false or misleading statement in this document. The maximum penalty is imprisonment for 2 years or a fine of \$22,000 or both.

Title Given name(s)

Family/Surname

Signature

Date signed (DD/MM/YYYY)

This form is designed to be completed in Adobe Reader. A cross appearing in the digital signature field above may indicate a compatibility issue. If a cross appears please sign here

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11. Payment details

This application must be accompanied by the prescribed fee. For information on how much to pay, visit the fees section available at

<https://www.fairtrading.nsw.gov.au/help-centre/fees/tattoo-parlours-fees>

Payment:

Pay by credit card or PayPal using the following link:

www.fairtrading.nsw.gov.au/applicationpayments

Step 1 – Click on the link or type the URL into your web browser

Step 2 – Follow the instructions online to complete the payment

Step 3 – When the lodgement fee is paid online you will receive a receipt number. Please record the receipt number below before lodging the application, not providing this information may result in delays in processing your application.

Receipt number

Note: If you are having difficulty lodging the application please contact NSW Fair Trading on 13 32 20.

Please attend a Service NSW centre to lodge and pay by other methods.

NOTIFICATION OF PERSONAL DETAILS OF INDIVIDUAL PARTICIPANTS OF TATTOOING SHOW

Tattoo Parlours Act 2012

13 32 20 fairtrading.nsw.gov.au

Please read the information before completing this form.
This form can be completed in Adobe Reader and saved for your records.

Information for applicants

Use this form to notify Fair Trading of the personal details of individual participants of a tattooing show.

The personal details of the participants of the tattooing show that will perform body art tattooing procedures must be provided to Fair Trading at least 14 days before the commencement of the show. An individual is an authorised participant only if:

- The personal details of the individual is provided to Fair Trading at least 14 days before the commencement of the show; and
- The individual:
 - is at least 18 years of age
 - is not a controlled member of a declared organisation under the *Crimes (Criminal Organisations Control) Act 2012*
 - has not, in the previous 12 months, been an authorised participant of more than one othershow.

You are also required to provide particulars of participants that will perform body art tattooing procedures at the tattooing show that hold a NSW tattooist licence or hold a NSW tattoo parlour operator licence as a self-employed individual.

How to lodge

- **By email**
BusinessLicensing@customerservice.nsw.gov.au
- **In person** at any **Service NSW Centre**. For the address of your nearest Service NSW Centre please telephone 13 77 88 or visit www.service.nsw.gov.au/service-centre
- For help in completing the application form, call Monday to Friday 8:30 am to 5:00 pm
Telephone: (02) 9619 8700
TTY: (02) 9619 8673
or email businesslicensing@customerservice.nsw.gov.au

1. Particulars of tattooing show

Name of tattooing show permit holder/applicant

Address of tattooing show

Suburb

State

Postcode

If a permit has been issued for the tattooing show provide the permit No.

2. Personal details of individual participants of tattooing show

Surname	Given name	Date of birth	Place of birth	Residential address	Postal address
				Postcode	Postcode
				Postcode	Postcode
				Postcode	Postcode
				Postcode	Postcode
				Postcode	Postcode
				Postcode	Postcode
				Postcode	Postcode

Signature of tattooing show permit holder/applicant

Date signed (DD/MM/YYYY)

2. Personal details of individual participants of tattooing show *(continued)*

Surname	Given name	Date of birth	Place of birth	Residential address	Postal address
				Postcode	Postcode
				Postcode	Postcode
				Postcode	Postcode
				Postcode	Postcode
				Postcode	Postcode
				Postcode	Postcode
				Postcode	Postcode

Signature of tattooing show permit holder/applicant

Date signed (DD/MM/YYYY)

3. Provide particulars of participants that will perform body art tattooing procedures at the tattooing show that hold a NSW tattooist licence or hold a NSW tattoo parlour operator licence as a self-employed individual

Surname	Given names	Licence type <i>Tick the relevant box</i>	Licence number
		Tattooist <input type="checkbox"/> Operator (self-employed) <input type="checkbox"/>	
		Tattooist <input type="checkbox"/> Operator (self-employed) <input type="checkbox"/>	
		Tattooist <input type="checkbox"/> Operator (self-employed) <input type="checkbox"/>	
		Tattooist <input type="checkbox"/> Operator (self-employed) <input type="checkbox"/>	
		Tattooist <input type="checkbox"/> Operator (self-employed) <input type="checkbox"/>	
		Tattooist <input type="checkbox"/> Operator (self-employed) <input type="checkbox"/>	
		Tattooist <input type="checkbox"/> Operator (self-employed) <input type="checkbox"/>	
		Tattooist <input type="checkbox"/> Operator (self-employed) <input type="checkbox"/>	
		Tattooist <input type="checkbox"/> Operator (self-employed) <input type="checkbox"/>	
		Tattooist <input type="checkbox"/> Operator (self-employed) <input type="checkbox"/>	
		Tattooist <input type="checkbox"/> Operator (self-employed) <input type="checkbox"/>	
		Tattooist <input type="checkbox"/> Operator (self-employed) <input type="checkbox"/>	

Signature of tattooing show permit holder/applicant

Date signed (DD/MM/YYYY)

NOMINATION OF EVENTS MANAGER

Tattoo Parlours Act 2012

13 32 20 fairtrading.nsw.gov.au

Please read the information before completing this form.
This form can be completed in Adobe Reader and saved for your records.

Information for applicants

Complete this form to nominate an events manager for a tattooing show.

An application for a permit in connection with a tattooing show to be conducted by or on behalf of a corporation, partnership or trust must be made by an individual nominated by the corporation, partners or trustees to be the events manager for the purposes of conducting that show at the premises for which the permit is sought.

How to lodge

- **In person** at any **Service NSW Centre**. For the address of your nearest Service NSW Centre please telephone 13 77 88 or visit www.service.nsw.gov.au/service-centre
- For help in completing the application form, call Monday to Friday 8:30 am to 5:00 pm
Telephone: (02) 9619 8700
TTY: (02) 9619 8673

1. Business details

What is the business structure of the owner/operator conducting the tattooing show? *(tick a box)*

☐ Corporation ☐ Partnership ☐ Trust

Name of each owner/operator

Insert name of corporation, partner corporations

Individual partners or each trustee

Include the ACN/ARBN of any corporations

The entity conducting the body art tattooing show or exhibition named above hereby nominates:

whose date of birth is as the events manager of the tattooing show at:

(insert address of the proposed premises where the body art tattooing show or exhibition will be conducted)

2. Signature of owner/Operator

In the case of a corporation, a director of the corporation must sign. In the case of a partnership, each partner must sign. If a corporation is a partner, a director of each partner corporation must sign. In the case of trustees, each trustee must sign. Include the capacity of the signatory eg director of XYZ Pty Ltd, partner or trustee.

Signature

Date signed (DD/MM/YYYY)

Print name

Capacity

This form is designed to be completed in Adobe Reader. A cross appearing in the digital signature field above may indicate a compatibility issue. If a cross appears please sign here

Signature

Date signed (DD/MM/YYYY)

Print name

Capacity

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Signature

Date signed (DD/MM/YYYY)

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Capacity

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Signature

Date signed (DD/MM/YYYY)

Print name

Capacity

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