

Design compliance declaration - single regulated design

This form relates to obligations under the *Design and Building Practitioners Act 2020* and supporting Regulation. This form is approved under clause 11(1) of the *Design and Building Practitioners Regulation 2021*.

Instructions for completing this form

You must complete all parts of this form.

Please note that under s77 of the *Design and Building Practitioners Act 2020*, Fair Trading has the power to request additional information or records from registered practitioners for an authorised purpose, such as an audit or investigation. You may therefore be requested to provide further information or records to support any declaration made on this form.

Where this form indicates that material must be attached to the form, you must number each attachment sequentially and identify the number of that attachment in the relevant answer.

The plan/drawing/specification/report title, number and revision should correspond with the detail in the title block for each design to which this declaration relates.

Part 1. Details

Please insert the building project address to which this declaration relates

For registered body corporates, give full names of registered individuals and the corporation on behalf of which the declaration is made.

Design practitioner name

Registration number of design practitioner

Class of registration (applicable to this declaration)

Body corporate name (if applicable)

Registration number of body corporate (if applicable)

Email address

Contact number

ABN/ACN

Part 1. Details (continued)

Q1. Is this a regulated design prepared for a performance solution for building work?

Yes, (also includes a building element, proceed to Question 2)

Yes, (only for a performance solution, proceed to Question 3)

No, (proceed to Question 2)

Q2. Is this a regulated design prepared for a building element for building work? If yes, please select one

Fire safety systems

Waterproofing

Load-bearing

Building enclosure

(Building) services

Q3. The design compliance declaration (DCD) number is made up of two parts:

a) the number (starting at DCD-001) is the number of DCD made. Subsequent numbers are DCD-002, DCD-003, etc.

b) the letter denotes what type of design the declaration relates to. Use one of the letters from above (P, F, W, L, B, S) e.g. DCD-001W

DCD- _ _ _ (this is the DCD number)

Q4. Is this a regulated design prepared for an 'architectural / building design general' document by the design practitioner class of architectural for the building element of 'load-bearing' or 'building services'?

Refer to Design Practitioners Handbook for explanation of 'architectural / building design general' design document.

Yes

No

Part 1. Details (continued)

Please group each type of document (e.g. plans/drawings/specifications/reports) together. Note that the information provided in the table should match the title block information.

If you have more than 30 items, please provide on a separate attachment using the same headings in the table below.

Plan/drawing/specification/report title which is part of the “regulated design” being declared	Plan/drawing/specification/report reference number	Revision number
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
11.		
12.		
13.		
14.		
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19.		
20.		
21.		
22.		
23.		
24.		
25.		
26.		
27.		
28.		
29.		
30.		

Number of attachments to the certificate (if applicable)

Part 2. Declaration matters

I,

Insert full name acting on behalf of

Insert registered body corporate name (if relevant)

Insert class of registration

have prepared the attached regulated design.

Declare:

1. The regulated design for which this design compliance declaration is being made complies with the requirements of the *Building Code of Australia*.

Yes

No

There are no applicable *Building Code of Australia* requirements

If there are no applicable requirements BCA, please provide further details below

2. The regulated design for which this design compliance declaration is being made integrates details of other aspects of building work to which the design relates, and other regulated designs for the work, as far as is reasonably practicable.

Yes

No

If yes, by providing a brief description, please list the other aspects of building work and the other regulated designs that have been integrated into the regulated design for which this design compliance declaration is being made.

3. Standards, codes and requirements (other than the requirements referenced in the *Building Code of Australia*) have been applied in preparing the regulated design for which this design compliance declaration is being made. E.g. a requirement under a development consent.

Yes

No

If yes, please list or attach information about the standards, codes or requirements that have been applied.

4. Any building product referred to in preparing the regulated design or which this design compliance declaration is being made would, if used in a manner consistent with the design, achieve compliance with the *Building Code of Australia*.

Yes

No

Part 2. Declaration matters (continued)

5. I have sought and considered specialist advice in preparing the regulated design.

Yes

No

If yes, please provide a brief explanation of the parts of the regulated design which have been based on the specialist advice from another person other than the person making this declaration.

6. The regulated design involves a performance solution.

Yes

No

If yes, and the performance solution is not itself the regulated design identified in part 1 of this form, please provide a brief description of the performance solution, the performance solution report identifier (reference number, date and version), and the name and contact details of the person who prepared the performance solution report.

7. The regulated design accords with the [Regulated Design Guidance Material](#) relevant to the design, as per [clause 9\(1\(c\)\) of the Design and Building Practitioners Regulation 2021](#).

Yes

No

Part 3. Signature

Signature

Date

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