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| **Auditor’s Report Online – Client information form** |
| Auditor’s Report Online is the new way for finance professionals in NSW to send audits of real estate and conveyancer trust accounts to NSW Fair Trading. Please fill out this form and return it to your finance professional to help them use this new mandatory online reporting system. |
| Please select the option that best describes you: | [ ]  Real estate agent[ ]  Conveyancer[ ]  Strata manager[ ]  Stock & station agent |
| **General trust accounts** |
| List each general trust account to be audited below. |
| **UID\*** | **BSB** | **Account number** | For real estate agents only |
| Click here to enter text. | Click here to enter text. | Click here to enter text. | Choose an item. |
| Click here to enter text. | Click here to enter text. | Click here to enter text. | Choose an item. |
| Click here to enter text. | Click here to enter text. | Click here to enter text. | Choose an item. |
| Click here to enter text. | Click here to enter text. | Click here to enter text. | Choose an item. |
| Click here to enter text. | Click here to enter text. | Click here to enter text. | Choose an item. |
| (\*) UID must be provided for all general trust accounts except conveyancer general trust accounts |
| **Separate trust accounts** |
| Do you have separate trust accounts to be audited? | Choose an item. |
| Separate trust accounts include:* Interest bearing trust accounts opened for the exclusive benefit of both vendor and purchaser
* Strata plan trust accounts opened for the exclusive benefit of the owners corporation
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| **Licensee in-charge details** |
| Licence number: | Click or tap here to enter text. |
| First name: | Click or tap here to enter text. |
| Surname: | Click or tap here to enter text. |
| Email address: | Click or tap here to enter text. |
| NSW Fair Trading will use this email address to send the licensee permission requests, notification emails and audit reports. |
| **Licensee entity** |
| Entity licence number: | Click or tap here to enter text. |
| Legal business name: | Click or tap here to enter text. |
| Trading-as name: | Click or tap here to enter text. |
| ABN/ACN: | Click or tap here to enter text. |
| **Registered address details** |  |
| Street address: | Click or tap here to enter text. |
| City: | Click or tap here to enter text. |
| State: | Click or tap here to enter text. |
| Postcode: | Click or tap here to enter text. |
| Business phone number: | Click or tap here to enter text. |
| Business email address: | Click or tap here to enter text. |
| Business website: | Click or tap here to enter text. |
| Is this business trading under a franchise? | Choose an item. |
| Franchise name: | Click or tap here to enter text. |
| Franchise email address: | Click or tap here to enter text. |