Retirement village name: Click to enter text

Retirement village address: Click to enter text

Date plan created (dd/mm/yyyy): Click to enter text

Authorised by: Click to enter text

Plan last updated: Click to enter text

Asset register

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| **List of major items of capital** | | | | | | | | | | |
| Asset ID number | Brand model number  (if applicable and available)  (optional) | Serial number  (if applicable and available)  (optional) | Brief description of the major item of capital | Effective life  (years) | Remaining effective life  (years) | Date of purchase  (item not a building) | Purchase price | If building, structure or part infrastructure, Date construction completed | If building, structure or part infrastructure, Costs of construction | If shared item, name of business also using the item |
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Maintenance Schedule

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| **Schedule of estimated maintenance and replacement costs** | | | | | | | | |
| Estimated costs of proposed maintenance | Proposed frequency or proposed Date of maintenance | Type of maintenance | Estimated cost of proposed repairs | Date of proposed repairs | Description of proposed repairs | Date of proposed replacement | If shared item, estimate of accumulated maintenance costs | If shared item, % of accumulated maintenance costs |
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Keeping the plan up to date – actual costs

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| **Schedule of actual maintenance and replacement costs** | | | | | | | | | | | | |
| Actual costs of maintenance carried out | Actual date maintenance carried out | Type of maintenance carried out | Actual accumulated cost of maintenance ($) | Actual accumulated cost of maintenance as a % of the purchase price | Actual costs of repairs carried out | Actual date of repairs carried out | Description of repairs carried out | Actual accumulated cost of repairs ($) | Actual accumulated cost of repairs as a % of the purchase price | Proportion of accumulated cost of maintenance for shared item | Actual date replacement carried out | Actual cost of replacement carried out |
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